

**Regional School District #4  
Chester – Deep River – Essex – Region 4  
Joint Board of Education Committee Agenda**

**Agenda Template**

Date:

To: Members of the Chester, Deep River, Essex, and Region 4 Boards of Education  
Subject: Joint Board Committee Meeting  
Time: Joint Board Committee Meetings begin promptly at 7:30 p.m. and conclude by 9:00 p.m.  
Place: John Winthrop Middle School Library

Please contact Jennifer Bryan at Central Office (526-2417 ext. 458) or email [jbryan@region4schools.com](mailto:jbryan@region4schools.com) if you are unable to attend.

**Mission Statement**

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

**AGENDA**

**1. Call to order. 7:30 p.m.**

- 1.1 The Appointed Chair of the Supervision District Committee acts as the Chair of the Joint Board of Education Committee meeting and calls the meeting to order. (The Vice-Chair of the Supervision District is the alternate in the absence of the Supervision District Chair).
- 1.2 The Chester, Deep River, Essex, and Region 4 Board of Education Chairs call their respective Boards to order and report a quorum (# of BOE members needed for a quorum) Chester (5 members), Deep River (5 members), Essex (4members), Region 4 (5 members)

**2. Consent agenda. 7:35 p.m.**

- 2.1 Minutes of the ----- Joint Board Committee Meeting.

**3. Public comment. 7:40 p.m.**

The public is reminded to state name and town for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

**4. Reports. 8:00 p.m.**

- 4.1 Superintendent's report
  - a. District and strategic goals update.
  - b. Financial report.
  - c. Information and communication items.
- 4.2 Committee reports.
  - a. Policy committee report (8 members).
  - b. Financial committee report (8 members).
  - c. Curriculum committee (8 members).
  - d. Ad hoc committees (as needed).
- 4.3 Assistant Superintendent's report.
  - a. Curriculum, instruction, and professional development report.
  - b. Elementary, Middle, and Secondary report.

**5. Action items. 8:30 p.m.**

The Chair of the Joint Board of Education meeting follows parliamentary procedure on items requiring a vote of the Joint Board of Education. All discussion shall be held with the Joint Board. The Chair of the Joint Board shall call for and record a vote by the respective Boards of Education in alphabetical order. Items are approved only with an affirmative majority vote of each respective Board of Education.

- 5.1
- 5.2
- 5.3

**6. Public comment. 8:45 p.m.**

The public is reminded to state name and address for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

**7. Future agenda items. 8:55 p.m.**

- 7.1
- 7.2
- 7.3
- 7.4
- 7.5

**8. Adjournment. 9:00 p.m.**

A motion and a second are required with a two-thirds vote all Boards of Education members in attendance to extend the meeting for an additional one-half hour.